

**Opening of a documentary competition for 2 (two) positions as Adjunct Professor under contract of employment in public functions with unspecified duration, with a trial period of five years, for the subject areas of Clinical and Veterinary Diagnosis and Morphology, Physiology and Animal Pathology of the Polytechnic Institute of Portalegre.**

1 — Under the terms of ECPDESP [statutes of the academic staff career], approved by Decree-Law no. 185/81, from July 1st, amended by Decree-Laws no. 69/88, from March 3rd, and 207/2009, from August 31st, and by Law no. 7/2010, from May 13th, it is made public, under an order issued in November 28th July 2017 by the President of the Polytechnic Institute of Portalegre, it is open for a period of thirty working days, starting from the date of publication of this Public Notice in Diário da República, a documentary for the recruitment of two Adjunct Professors, who will be given a public service contract of unspecified duration with a trial period of five years, according to the number 10-B of the Decree-Law no. 207/2009, from August 31st, for the subject areas of Clinical and Veterinary Diagnosis and Morphology, Physiology and Animal Pathology.

2 – The present competition ends with the filling of the two above mentioned places under competition.

3 - Functional content: The functional content of the category under competition is the one according to articles no. 2-A and no. 3 of ECPDESP, for the adjunct professor category, with a remuneration provided in step 1, index 185, of the remuneration system for teaching staff of the polytechnic higher education system.

a) Candidates who do not hold a prior legal relationship of public employment for unspecified duration should be placed in the first position of the remuneration category to which they have applied, according with no. 42 of Law 82-B/2014, from from December 31st.

b) Candidates already having a prior legal relationship of public employment for unspecified duration should also be placed in the first position of remuneration for which they have applied, whenever they receive an equal or less remuneration than that remuneration position;

c) Candidates who already hold a previous legal relationship of public employment for unspecified duration, who already received remuneration higher than the one corresponding to the first remuneration position of the category for which they compete, will maintain the current remuneration, regardless of whether or not there is correspondence in the remuneration table of the new category.

#### 4 — Admission requirements

4.1 — General requirements. Under the terms of article no. 17 of Law no. 35/2014, from June 20th, and article no. 12-E of ECPDESP, only candidates who satisfy all of the following general requirements, up to the last day of applications' submission, may apply:

- a) To be over the age of 18;
- b) Not to be inhibited from carrying out public service nor forbidden to carry out the functions for which they are applying;
- c) To have physical strength, and the psychological profile required to carry out the functions for which they are applying;
- d) To have complied with the compulsory vaccination laws.

#### 4.2 — Special requirements

4.2.1 — Hold a Ph.D degree or a specialist title in veterinary or related sciences and, cumulatively, degree (pre-Bologna) or integrated Master's degree in Veterinary Medicine.

4.2.2 — - Candidates holding foreign qualifications must prove the recognition, equivalence or record of the Ph.D degree, under the terms of the applicable legislation

5 — Application procedure — the application must be formalized by an application addressed to the President of the Polytechnic Institute of Portalegre and delivered in person or by mail, registered with a receipt notice, issued before the deadline for submission of applications to the address: Instituto Politécnico de Portalegre, Praça do Município, nº 11, 7300-110 Portalegre, and can be delivered personally in the same address, containing the following elements:

- a)* Complete identification (name, marital status, affiliation, date of birth, date and number of citizen's card or legal document legally recognized, expiry date and issuing service, address, zip code and telephone number or contact e-mail);
- b)* academic and professional qualification certificates or other legally recognized document;
- c)* Category, group or area of study to which the candidate belongs, time of service as higher education teacher and institution to which the candidate belongs, if applicable;
- d)* Any other elements which the applicants consider to be liable to influence their merits or to constitute information for legal preference;
- e)* Identification of the competition to which is applying and reference to Diário da República in which it was published
- f)* Date and signature.

## 6 — Instruction of admission application

6.1 — Applicants must attach their applications with the following documents proving the general requirements, under the article 17 of Law no. 35/2014, from June 20th.

- a)* Certificate of criminal record proving the non-inhibition of the exercise of public functions, or non-prohibition of the exercise of those that the candidate proposes to perform;
- b)* Medical certificate proving that the candidate has the physical strength and the psychic profile indispensable for the performance of the duties for which he is applying for;
- c)* Compulsory vaccination report.

6.2 — According to ECPDESP, the application to the competition is still instructed with the following elements:

- a)* Photocopy of the academic and professional qualification certificates or other legally recognized document

*b)* Documents proving the fulfillment of the special requirements identified in number 4.2 of this Notice

*c)* Seven detailed copies of curriculum vitae in digital format (CD/DVD Pen Drive), with indication of the technical-scientific and/or professional performance, as well as developed pedagogical activities, as well as practices relevant to the Mission of the Institute and any other documents that facilitate the formation of a judgment on candidates' ability to carry out the functional content of the category to which they compete;

*d)* A copy, in digital format (CD/DVD/Pen Drive), of each work of scientific or professional nature mentioned in the curriculum.

*e)* A digital copy (CD/DVD/Pen Drive) of the scientific-pedagogical project developed by the candidate, in view of its potential contribution to the pedagogical quality, in both theoretical and practical aspects, and scientific development, applied research and the provision of services to the community in the subject areas of the competition, with relevance to its setting in the Veterinary Nursing degree;

*f)* Documents proving any other elements which candidates consider likely to influence the assessment of their merit or to be motive for legal preference;

*g)* A form with the documentation order, where the place of the curricular elements in the application must be indicated;

6.3 — Documents should be presented in portuguese or english

6.4 — Candidates who are teachers of the Polytechnic Institute of Portalegre are exempt from delivering the documents that are in their individual file and for this purpose they must state this in their application.

7 — Failing the submission of the required documents in this notice or its submission after the deadline, determines the exclusion of the competition.

8 — During the presentation stage of the applications, however, it is however not necessary to present the documents referred to in points *a)*, *b)*, and *c)* of 6.1 of this notice,

since candidates declare in the application, under honor, the precise situation in which they meet each of those requirements.

9 — The non-presentation of the documents related to the curriculum vitae of the candidate, will lead to the exclusion of those aspects.

10 — The presentation of false documents will lead to immediate exclusion from the competition, and those facts will be reported to the competent authority for purposes of criminal prosecution.

11 — Members of the jury

The jury is composed by the following members:

President: Professor José Manuel Rato Nunes, Diretor of Superior Agrarian School of Elvas, of the Polytechnic Institute of Portalegre.

Permanent members:

Ph.D Professor Artur Severo Proença Varejão, Full Professor at the University of Trás-os-Montes e Alto Douro;

Ph.D Professor Manuel d'Orey Cancela d'Abreu, Associated Professor of University of Évora;

Ph.D Professor Manuel Vicente de Freitas Martins, Coordinating Professor of the Superior Agrarian School of the Polytechnic Institute of Castelo Branco;

Ph.D Professor Helena Maria Vala Correia, Coordinating Professor of the Superior Agrarian School of the Polytechnic Institute of Viseu;

Ph.D Professor Maria da Conceição da Cunha e Vasconcelos Peleteiro, Full Professor, Faculty of Veterinary Medicine, University of Lisbon;

12 — Selection methods

12.1 — The selection method to use is the curricular assessment

12.2 — If the candidate does not come from Portuguese-speaking countries, he may have to take specific tests to assess the command of the oral and written Portuguese language.

13 — Selection and seriation criteria of candidates – According to no. 15-A of the ECPDESP, the selection criteria and ordering of candidates, in order to evaluate their merits for the duties to be performed, are as follow:

- a) Technical-scientific and professional performance with a relative weight of 30%;
- b) Pedagogical capacity with a relative weight of 40%;
- c) Scientific-Pedagogical Project with a relative weight of 10%;
- d) Other activities relevant to the mission of the institution with a relative weight of 20%.

13.1 - In the assessment of the technical-scientific and professional performance, the following parameters are taken into account: academic and/or professional degrees and/or degrees obtained, coordination/participation in research project teams, scientific publications, national and international communications, orientation and coordination of PhD theses, Master's and post-graduate projects/dissertations, member in scientific commissions of technical-scientific events, participation in academic or other juries, member of research centers, professional activity in veterinary medicine, among other activities that the jury considers relevant in the subject areas for which the competition is open.

13.2 - In the assessment of pedagogical capacity, the following parameters are taken into account: teaching experience in higher education, curricular units taught, responsibility for curricular units, supervision and coordination of trainees, trainer in accredited short courses, participation in training actions/training courses, preparation of programs and production of educational materials, among other activities that the jury considers relevant in the disciplinary areas for which the competition is open.

13.3 - In the assessment of the Scientific-Pedagogical Project will be taken into account the potential contribution of the document submitted for the scientific and pedagogical development of the subject areas of the competition, with relevance to its framework in the scientific program of the Veterinary Nursing course;

13.4 - In the assessment of the other activities relevant to the mission of the higher education institution, the following parameters are taken into account: coordination of department/scientific area, degree coordination, coordination of projects with relevance

to the subject areas under competition, other coordinations, participation in institutional committees as a member, participation in work committees, participation in juries and selection procedures for admission of students, supply of services to the community, participation in the processes of self-evaluation, evaluation and accreditation of higher education degrees, participation in processes of creation/reformulation of degrees and curricula of courses leading to academic degree and other activities with professional nature, among other activities that the jury considers relevant in the subject areas for which the competition is opened .

14 — According to points *a)* e *b)* of no. 4 of article 23.º of ECPDESP, the jury may request candidates to submit supplementary documentation related to the submitted curriculum and to hold public hearings on equal terms for all candidates.

15 - The final quantitative classification of each candidate will be expressed in a scale of 0 to 100 points, considering that are approved in absolute merit those that have a final classification of at least 50 points;

16 – Competition schedule - The indicative schedule of the competition is as follows:

a) Period for receiving applications - Deadline set by the notice: 30 working days after the date of publication of the notice;

b) Possible request for additional documentation - Indicative period: Maximum of 10 days after the end of the period for receiving the applications;

c) Pre-selection of candidates - Indicative deadline: Maximum of 20 days after the deadline for receiving the applications;

d) Publication of the list of admitted candidates - Indicative period: Maximum of 20 days after the deadline for receiving applications;

e) Announcement of the calendar and schedule for public hearings - Indicative period: Maximum 3 days after the publication of the admitted candidates list;

(f) Public hearings - Indicative period: The hearings shall take place between a minimum of 5 consecutive days after the date of the public announcement of the calendar and

schedule for the hearings, and a maximum of 15 consecutive days after the list of admitted candidates has been publicized;

g) Process of selection of candidates and final decision, and publication of the minutes and the ordered list of candidates - Indicative period: Maximum of 15 days after the end of the public hearing period;

h) Submission of the documentation related to the competition to the President of the Polytechnic Institute of Portalegre - Indicative period: Maximum of 10 days after the final decision is issued;

i) Homologation of the results of the competition and the respective minutes by the President of the Polytechnic Institute of Portalegre and presentation of results - Indicative period: Maximum of 10 days after the final decision.

17 - The competition file may be consulted by candidates who wish to do so at the Central Services of the Polytechnic Institute of Portalegre, during working hours period.

18 — According to article no. 9 h) of the Constitution of the Portuguese Republic, Public Administration, as an employing entity, actively promotes a policy of equal opportunities for men and women in terms of access to a job and professional progression, aiming at avoiding all and any kind of discrimination

19 — - The present competition will also be published in BEP (public employment pool), in the website of the Science and Technology Foundation I.P. (FCT), both in Portuguese and English, and in the website of the Polytechnic Institute of Portalegre, also in Portuguese and English, under the terms of article no.29-B of ECPDESP

28th February 2018 – The President of the Polytechnic Institute of Portalegre, Albano António de Sousa Varela e Silva